



# EUROPEAN YOUTH CUP 2015 1<sup>st</sup> leg, Klagenfurt - Austria



Version 1.1 – 28<sup>th</sup> January 2015

**TO ALL WORLD ARCHERY MEMBER ASSOCIATIONS**

28<sup>th</sup> January 2015

Dear President,

On behalf of the Organizing Committee and the Austrian Archery Federation I am pleased to invite you to the first leg of the "EUROPEAN YOUTH CUP 2015" which will be held in Klagenfurt (Austria), from 19<sup>th</sup> May – 23<sup>rd</sup> May 2015.

This event will be organised following the "EUROPEAN YOUTH CUP COMPETITION 2015" rules for Junior Women, Junior Men, Cadet Women and Cadet Men classes in divisions of recurve and compound bow, in the discipline of Outdoor Target Archery.

Attached you will find all the necessary documents concerning the registration, organisation and participation in this event. We kindly ask you for your response within the stated deadlines:

Preliminary Entries	18 <sup>th</sup>	February	2015
Visa Invitation Letter Form	10 <sup>th</sup>	March	2015
Hotel Reservation Form (Preliminary)	29 <sup>th</sup>	March	2015
Transportation Form	29 <sup>th</sup>	April	2015
Final Hotel Reservation Form	29 <sup>th</sup>	April	2015
Budget Form	29 <sup>th</sup>	April	2015
Final Entries	29 <sup>th</sup>	April	2015

I am looking forward to welcoming you in Klagenfurt (Austria).

Yours sincerely,

Mrs. Trudy Medwed  
President of the Organizing Committee  
President of the Austrian Archery Federation





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### PRELIMINARY PROGRAMME

<b>Sunday</b>		<b>17<sup>th</sup> May 2015</b>	Arrival of Delegations Practice field and local transportation available
<b>Monday</b>		<b>18<sup>th</sup> May 2015</b>	Arrival of Delegations Practice field and local transportation available
<b>Tuesday</b>	<b>Day 1</b>	<b>19<sup>th</sup> May 2015</b>	Official practice and Equipment inspection Team Managers Meeting Opening Ceremony
<b>Wednesday</b>	<b>Day 2</b>	<b>20<sup>th</sup> May 2015</b>	Qualification round CADETS Qualification round JUNIORS
<b>Thursday</b>	<b>Day 3</b>	<b>21<sup>st</sup> May 2015</b>	Individual Eliminations up to Semi-Finals
<b>Friday</b>	<b>Day 4</b>	<b>22<sup>nd</sup> May 2015</b>	<b>Mixed Team</b> Eliminations and <b>Finals</b> <b>Team</b> Eliminations and <b>Finals</b> Award Ceremony (Mixed Team and Team)
<b>Saturday</b>	<b>Day 5</b>	<b>23<sup>rd</sup> May 2015</b>	<b>Individual Bronze and Gold Medal Matches</b> Award Ceremony (Individual) Closing Ceremony Farewell party
<b>Sunday</b>		<b>24<sup>th</sup> May 2015</b>	Departure of Delegations

**Note:**

This preliminary program could be changed according to the number of participants. All changes will be published and distributed to all participants in due time.

**Website:** <http://www.eyc2015-klagenfurt.at>





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### PRELIMINARY & FINAL REGISTRATION

No entry forms will be available for registering to this event. The registration process has to be done using the World Archery Online Registration System (WAREOS, V.2).

The number of athletes that may be entered by a Member Association is limited to four (4) in each category.

All World Archery MAs are eligible to compete in European Youth Cup competitions, but only the results of the athletes from WORLD ARCHERY EUROPE MA's will be taken into consideration for the Youth Cup Circuit.

In order to use WAREOS, please enter this address in your internet browser <http://register.worldarchery.org/> and use the Username and Password that World Archery has assigned to your Member Association. After entering the WAREOS, please go to "Online Registration" and register your archers for this event.

A "WAREOS User Manual" can be downloaded in PDF format (English and Russian) from the WA website.

For any question regarding WAREOS, please contact Mr. Matteo Pisani at [matteo@pisani.eu](mailto:matteo@pisani.eu)

Starting date of online-registration with WAREOS is:	<b>20<sup>th</sup> January 2015</b>
End of Preliminary registration:	<b>18<sup>th</sup> February 2015</b>
End of Final registration:	<b>29<sup>th</sup> April 2015</b>

Please pay attention to the stated deadlines.

Final registration in WAREOS that will differ for more than 4 archers according to preliminary registration will have a penalty fee of €100 per athlete, to be paid to the OC upon arrival at the event.

Teams that enter after **29<sup>th</sup> April 2015** will pay a penalty fee of €100 per athlete registered to be paid to the OC upon arrival at the event.

Only after having paid the penalty fees to the OC, a Member Association can register the athletes in order to be able to participate in the competition.

A Member Association which made entries in WAREOS and does not participate will be invoiced for the number of entries entered in the system, unless the MA inform WAE and the OC to [office@eyc2015-klagenfurt.at](mailto:office@eyc2015-klagenfurt.at) at latest one week prior to the event that they are unable to attend.

Name change (in the same category and division) will be accepted up to 72 hours before the event without any additional charge.

All modifications after final deadline must be approved by the Organizing Committee and must be communicated by email to both, the Organizing Committee [office@eyc2015-klagenfurt.at](mailto:office@eyc2015-klagenfurt.at) and Mr. Matteo Pisani at [matteo@pisani.eu](mailto:matteo@pisani.eu).

Since entries will be made through WAREOS only, MAs declare that their athletes and officials are aware of the participation waiver and anti-doping agreement, and we recommend MAs to advise their athletes on this matter.

However, accepting the conditions of the athlete participation waiver and anti-doping agreement are an eligibility requirement to participate in the event.

As a final note, only member Associations in good standing will be eligible to compete. This means that World Archery fee 2015 must have been paid prior to the participation.





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## ACCOMMODATION & GENERAL INFORMATION

The hotels are 4\* or 3\* category.

The room rate:

- is per person per night,
- **includes full board** accommodation, taxes and VAT  
(Breakfast and dinner will be in the hotel, lunch will be served on the venue).

Prel. Reservations should be made before **29<sup>th</sup> March 2015**.

To confirm the reservation in the hotel of your choice, a 50% deposit of the total amount is required to be bank transferred to the OC before **29<sup>th</sup> March 2015**. Reservations after this date will be considered only according to availability, the room rate can change and we cannot guarantee rooms in one special hotel, but we can guarantee rooms in the category you choose.

Hotel	Category	Single room	Double room	Triple room	Four-bed-room	Five-bed-room
Category 1	4*	98€	78€	75€	75€	-
Category 2	4*	91€	73€	68€	67€	-
Category 3	3*	65€	65€	58€	58€	58€

**All prices are calculated per person per night!**

**If the hotel room capacity is not sufficient, we will add more hotels at similar price.**

**Note:**

**Please refer to the accommodation pages below for detailed hotel information. Ensure that you complete all the necessary forms by the specified dates and make the 2<sup>nd</sup> 50% for the accommodation at the time of final hotel reservation (29<sup>th</sup> April 2015). See detailed payment instructions below.**

Participants who will decide to book their accommodation in non-official hotels will have to pay a **double entry fee**, and the LOC will not be responsible for the local transportation (from the non-official Hotel to the venue). Transport for these teams will be provided only from and to airport. Also, it is not possible to distribute any information at the non-official hotels.





## Information about the accommodation

### Category 1

- Seepark Hotel (<http://www.seeparkhotel.at>)
- Arcotel Moser Verdino (<http://www.arcotelhotels.com/moserverdino>)

The "**Seepark Hotel**" is our main partner hotel for this event. "Our house is your house. Which is especially true for our, sorry, your room. It`s simply beautiful greeting you with an open layout, bathroom, separate toilet, a safe including a power outlet to charge your devices, Minibar, flat Screen TV, bathrobe, hairdryer and amenity kit. Also Internet and a 900 sqm Spa area with an Indoor Pool, Sauna, Steam Room, Fitness Room and Solarium await you at the Seepark Spa."



### Category 2

- Ferienhotel Wörthersee (<http://www.ferienhotel-woerthersee.at>)
- Hotel Aragia (<http://www.aragia.at>)
- Hotel Trigon (<http://www.atrigon.at/english/home/>)
- Hotel Rokohof (<http://www.hotel-rokohof.at>)

"The four-star **Ferienhotel Wörthersee** is set in a beautiful location where you will not only enjoy personal service and excellent food, but also watching the sun rise over Maria Wörth and the beautiful sun set behind the Karawanken mountain range. All rooms are furnished with shower/WC, hairdryer, SAT-TV, telephone, balcony und WLAN. Also a big Wellness area wait for you."





### Category 3

- ÖJHV-Klagenfurt (<http://www.oejhv.at/index.php?id=93>)  
(Only the double rooms are equipped with flat screen TV)
- Gut Drasing (<http://www.gutdrasing.com>)



## ADDITIONAL INFORMATION

<b>Entry fees:</b>	Individual:	60 € per athlete
	Officials and Teams:	Free

Your entry fee includes daily local transportation to and from practice and competition field to the event official hotel and venues during the qualification, elimination and finals (transportation timetable will be available upon arrival). Please indicate in the form below whether it is needed or not.

### Transportation fees from/to the airports:

The OC will collect the teams from three airports. The rates for the transportation (return trip) as follows:

Klagenfurt (KLU), Austria International Airport (15 km)	20 €/person
Graz (GRZ), Austria International Airport (141 km)	70 €/person
Ljubljana (LJU), Slovenia International Airport (64 km)	40 €/person

The last date for the payment of the transportation fee is **29<sup>th</sup> April 2015**.

From the airports to the hotel (return trip), the organiser will use (small) buses, vans and cars, which will depend on the number of persons scheduled for transportation. Transportation from the airports will start two days before the official practice day and will end two days after the closing day.

Local transportation will be available between hotel and competition venues. Exact transportation timetables will be handed out upon arrival if the teams. Buses and/or vans will be used.

### Cancellations & Changes:

Cancellation must be in writing by email to [office@eyc2015-klagenfurt.at](mailto:office@eyc2015-klagenfurt.at) and Matteo Pisani ([matteo@pisani.eu](mailto:matteo@pisani.eu))

Following conditions will apply:

- cancellation received before and included 29<sup>th</sup> March 2015 for full refund of the deposit,
- cancellation received between and included 30<sup>th</sup> March 2015 and 29<sup>th</sup> April 2015 for 50% refund of the deposit,
- cancellation received after 29<sup>th</sup> April 2015 - there will be no refund of the deposit payment.



All rates for payments after deadlines are subject to additional charges without prior notice.  
All refunds, if any, will be processed after the event.

Name change (the same category and division) will be accepted up to 72 hours before the event without any additional charge.

OC has to be informed about changes in the travel programme 72 hours prior arrival. If your arrival is later than your original schedule, the room charges are starting from the original date indicated by the Member Association in their Accommodation form.

### Meals at the venue

Lunch will be served in the restaurant on the field.

Water will be available on the competition field free of charge. All other costs made in the cafeteria at the archery venue or in the hotel (snacks, drinks, small meals) are not included in the entry fee and hotel payment and must be paid by the competitors on the sport.

### Competition field

Our competition field will be located in a stadium, which was built for for the 2008 UEFA European Football Championship. The shooting direction faces east, for this reason we will use a sun canopy. Also sunshades will be put up. We also expect nearly no wind in this area, so perfect scores are possible.



### Weather

In May, you can expect temperatures of 15-22°C and about eleven hours of sunshine per day in Klagenfurt. Nights may be colder.

Most of the time, it will be sunny. However, we suggest taking some weather-proofed clothes with you. Rain and colder days are not unusual for this time of the year. The average wind speed is 1.9 m/s.

### Accreditation and Team Managers Meeting

The Accreditation will take place in the lobby of the Seepark Hotel on 18<sup>th</sup> and 19<sup>th</sup> May 2015. The address of the hotel is: Universitätsstraße 104 | 9020 Klagenfurt am Wörthersee | Austria. For all Ceremonies WA dress code is obligatory.

More details will be provided at the Team Managers Meeting (19<sup>th</sup> May 2015).

The OC suggests all teams **to bring 2 of their national flags** dimensions (2x1m).

### Training

The practice field will be available starting from 17<sup>th</sup> May 2015. The practice field is next to the competition field.

### Internet

Free of charge on the competition field. For Internet in the hotels you find the information in the description above.



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## Website

The official Website of the competition is <http://www.eyc2015-klagenfurt.at>.

## Visas

Please apply for your visa as soon as possible, if you need any additional information regarding visa, please let us know.

Application for and obtaining travel visas are completely and solely the responsibility of the participating teams. The process for obtaining a visa requires each individual to submit an application through an Austrian Embassy or Austrian Consulate. This is a process that **MUST** be done by the applicant – the Organizing Committee cannot do it for you. It cannot be emphasized enough to start the application process early.

Please note that the application and interview process in your country may very well be in advance of the team selection date. So in many cases, you will need to start the application process prior to confirming your final team.

Visa Invitation Letter (VERY IMPORTANT) – All countries that will need a letter of invitation by the Organizing Committee to use it in their application process are requested to apply for such a letter in time. Please fill out the VISA Invitation Letter Form as soon as possible and send it in ([office@eyc2015-klagenfurt.at](mailto:office@eyc2015-klagenfurt.at)).

**To make an official invitation for you we will need a real-sized passport copy of good quality (scanned) from every team member.**

As long as the Organizing Committee gets no different information, the Invitation Letter will be send by mail. If an express service should be desired, this service will charged to the MA and must be paid to the Organizing Committee upon arrival.

## Farewell party

On the final day (Saturday, 23<sup>rd</sup> May 2015) a standard meal dinner will be served at the hotels. After dinner buses will take the athletes and coaches to the nearby lake Wörthersee. The Farewell party will take place on a ship with music and dance between 8 p.m. and 11 p.m. Non-alcoholic drinks and snacks will be available free of charge.

For this event we have to charge 23€ per participant.



## OC contact

Mr. Daniel Sebastian Uschounig - 24 hours English

Mobile 0043 6803128227

E-mail: [office@eyc2015-klagenfurt.at](mailto:office@eyc2015-klagenfurt.at)







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## HOTEL RESERVATION FORM - LOCAL TRANSPORTATION FORM

National Team of: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_

HOTEL:  Category 1 /  Category 2 /  Category 3

Number of Rooms:

Single room	
Double room	
Triple room	
Four-bed-room	
Five-bed-room	

Please check this box if you need facilities for persons with disabilities.

Team Arrival Date: \_\_\_\_\_

Team Departure Date: \_\_\_\_\_

Date: \_\_\_\_\_

We need the **local transportation** for \_\_\_\_ persons.

Signature of President/Secretary General: \_\_\_\_\_

PLEASE RETURN THIS HOTEL RESERVATION FORM TO THE ORGANISER BEFORE  
**29<sup>th</sup> March 2015** by e-mail to [office@eyc2015-klagenfurt.at](mailto:office@eyc2015-klagenfurt.at)





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## FINAL HOTEL RESERVATION - LOCAL TRANSPORTATION FORM

National Team of: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_

HOTEL:  Category 1 /  Category 2 /  Category 3

Number of Rooms:

Single room	
Double room	
Triple room	
Four-bed-room	
Five-bed-room	

Please check this box if you need facilities for persons with disabilities.

Special requirements: \_\_\_\_\_

Team Arrival Date: \_\_\_\_\_

Team Departure Date: \_\_\_\_\_

We need the **local transportation** for \_\_\_\_ persons.

Date: \_\_\_\_\_

Signature of President/Secretary General: \_\_\_\_\_

ONLY IF YOU CHANGE NUMBER OR TYPE OF ORDERED ROOMS STATED IN PRELIMINARY HOTEL RESERVATION FORM.

PLEASE RETURN THIS FINAL HOTEL RESERVATION – LOCAL TRANSPORTATION FORM TO THE ORGANISER BEFORE **29<sup>th</sup> April 2015** by e-mail to [office@eyc2015-klagenfurt.at](mailto:office@eyc2015-klagenfurt.at)





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## TRANSPORTATION FORM

National Team of: \_\_\_\_\_

Number of passengers: \_\_\_\_\_ person/s

### Arrival information

We will arrive by plane:

Airport: \_\_\_\_\_ Flight Nr: \_\_\_\_\_

Date: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

### Departure information

We will depart by plane:

Airport: \_\_\_\_\_ Flight Nr: \_\_\_\_\_

Date: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Date: \_\_\_\_\_

President/Secretary General MA: \_\_\_\_\_

PLEASE RETURN THIS HOTEL RESERVATION FORM TO THE ORGANISER BEFORE  
**29<sup>th</sup> April 2015** by e-mail to [office@eyc2015-klagenfurt.at](mailto:office@eyc2015-klagenfurt.at)





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### BUDGET FORM

(Return this form to [office@eyc2015-klagenfurt.at](mailto:office@eyc2015-klagenfurt.at) before **29<sup>th</sup> April 2015**)

Member Association: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

#### 1) Entry Fees

Position	Cost		Number of persons	Total
Athlete	€ 60	x	_____	€ _____
<b>Total 1</b> .....				€ _____

#### 2) Accommodation

Hotel:  Category 1 /  Category 2 /  Category 3

Room	Cost	Nr of Persons	Nr of nights	Total
Single room	€ _____ x	_____ x	_____	€ _____
Double room	€ _____ x	_____ x	_____	€ _____
Triple room	€ _____ x	_____ x	_____	€ _____
4-bed-room	€ _____ x	_____ x	_____	€ _____
5-bed-room	€ _____ x	_____ x	_____	€ _____
<b>Total 2</b> .....				€ _____

#### 3) Transportation + FAREWELL PARTY

Airport	Cost		Number of Persons	Total
Klagenfurt	€ 20	x	_____	€ _____
Graz	€ 70	x	_____	€ _____
Ljubljana	€ 40	x	_____	€ _____
Farewell party	€ 23	x	_____	€ _____
<b>Total 3</b> .....				€ _____

**TOTAL (1+2+3)** € \_\_\_\_\_

Date \_\_\_\_\_

President/Secretary General MA: \_\_\_\_\_





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## VISA INVITATION LETTER FORM

National Team of: \_\_\_\_\_

Contact person: \_\_\_\_\_

**PLEASE SEND US ALL PASSPORT COPIES (REAL SIZED, GOOD QUALITY, SHARP) WITH THIS FORM:**

Nº	Full name (as it is written in the passport)	Date of birth	Place of Birth	Passport Number	Passport Expiration date	Occupation	Country

Date: : \_\_\_\_\_

President/Secretary General MA: \_\_\_\_\_

PLEASE RETURN THIS VISA INVITATION LETTER FORM TO THE ORGANISER AS SOON AS POSSIBLE (**before 10<sup>th</sup> March 2015**) by email to [office@eyc2015-klagenfurt.at](mailto:office@eyc2015-klagenfurt.at).





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## PAYMENT INSTRUCTIONS:

IBAN: AT13 1400 0964 1013 2939

BIC/SWIFT: BAWAATWW

BANK: BAWAG P.S.K  
Address: Georg-Coch-Platz 2  
1018 Wien

A/C Name: ACC  
Address: Siebenhuegelstraße 107  
Klagenfurt  
Austria

REFERENCE: EYC 2015 Klagenfurt and name of the MA

### NOTE:

**ALL PAYMENTS ARE REQUIRED TO BE DONE IN EUROS BY BANK TRANSFER LATEST 29<sup>th</sup> April 2015!**

**ALL BANK TRANSFER FEES HAVE TO BE PAID BY PARTICIPATING MAS (you need to state "OUR option" when paying).  
IN CASE OF NOT PAYING THE BANK TRANSFER FEES, YOU WILL BE CHARGED FOR THE DIFFERENCE UPON ARRIVAL, AT THE ACCREDITATION.**

- NO CREDIT CARDS
- NO TRAVEL CHECKS

**PLEASE SEND THE COPY OF THE BANK TRANSFER TO THE ORGANISER by email to [office@eyc2015-klagenfurt.at](mailto:office@eyc2015-klagenfurt.at).**

